

User Account Application

for computer systems and services
of the Informatics Department

Universität Hamburg
MIN-Fakultät
Fachbereich Informatik
Rechenzentrum

Vogt-Kölln-Straße 30
22527 Hamburg
Tel. (040) 428 83-2276

Please fill out in clearly legible block letters!

Last name:	_____	
First name:	_____	
Student id:	_____ Email: _____	
Street + No.:	_____	
Postcode, City:	_____	
Telephone:	(0_____) _____	
Status:	<input type="radio"/> Teaching staff <input type="radio"/> Technical staff <input type="radio"/> Scientific staff <input type="radio"/> PhD student <input type="radio"/> Tutor / Student assistant <input type="radio"/> Management / iRZ <input type="radio"/> Guest <input type="radio"/> other	
Password:	_____ <small>alphanumeric, min. 8 characters (upper/lower, special chars allowed) Please change the password after your first login!</small>	
Valid from:	____.____.____ until: ____.____.____	
<p>This account is for your personal use only. It is valid for the duration of your employment and will be deleted after its expiration.</p> <p><input type="checkbox"/> I acknowledge the terms of service on the reverse and agree to data processing in accordance with the GDPR (DSGVO).</p> <p><input type="checkbox"/> I agree that my employee photo may be published on the Universität Hamburg website. I can revoke my consent at any time with future effect.</p>		
Date: ____.	User signature: _____	
Date: ____.	<table border="1"><tr><td>Manager signature:</td></tr></table> _____	Manager signature:
Manager signature:		

This section filled in by iRZ:

Project:	_____
Project title:	_____
Login:	_____ (RRZ login : bb_____)
User id:	_____

Terms of Use and Privacy Policy of the Informatics Computing Center

Universität Hamburg
MIN Faculty
Department of Informatics
17. Mai 2020

The terms of use of the Regional Computing Center (RRZ) of Unnuersität Hamburg (<https://www.rrz.uni-hamburg.de/beratung-und-kontakte/politiques/benutzungsordnung.html>) issued on 8 June 2005 apply analogously to the Computing Center of the Department of Informatics (iRZ). In the following, individual important rules are summarized:

1. Due to the collaboration in projects, the user (hereinafter referred to as **U**) receives, on request of his project manager, the authorization (in the form of a user account) for work on the project computers provided.
The permission to use the service is only valid for the requested period and only for work within the context of the respective project, but at most until the end of this project. The project managers or the iRZ staff can withdraw permission at any time for important reasons. The user authorization applies exclusively to **U**, who has to ensure that the user account cannot be used by others (especially through by careful selection, confidentiality and regular change of the password).
If **U** learns, or there is suspicion that the user account has been misused by others or the password has become known, he must immediately report this to the system operators and change the password immediately.
The use of special resources beyond the scope requested by the project managers is only permitted with the explicit approval of the system operators.
The instructions of the system operators and the project manager regarding the use of the systems must be followed.
2. **U** is committed to the rights of copyrighted or contractual protected software. In particular, copying, taking along and / or passing on software or documentation is prohibited unless this is explicitly permitted (e.g. public domain programs) or is necessary for project work. In any case, however, the legal and licensing provisions must be observed. After the user account has expired, **U** must return without being asked all protected software and documentation that is still in his possession, and destroy any copies of them unless keeping the software or documentation is explicitly permitted (e.g. by the project manager or the authors).
If **B** is granted access to special software that is not generally accessible, he is obliged to ensure that the software cannot be accessed by unauthorized persons.
3. The processing of personal data by **U** (according to the European General Data Protection Regulation, the Federal Data Protection Act and the Hamburg Data Protection Act) is generally not permitted and requires the registration and approval of the system operators.
4. The system operators strive to ensure that the systems operate as smoothly as possible. **U**, however, has no claim to the use of the systems or to their trouble-free operation. In particular, individual user groups can be denied access to the systems at certain times.
Under no circumstances can the system operators or project manager be held responsible for the loss of data or the resulting damage.
5. The legal ineffectiveness of individual parts of these provisions does not affect the validity of the remaining provisions.

Privacy Policy

1. As part of the registration process, the user's consent (hereinafter referred to as **U**) for the processing of personal data is obtained from Universität Hamburg.

Contact data, data used to prove user authorization, log files and the data created by **U** itself as part of the use of iRZ services are stored.

The services include: the temporary provision of software, hardware, storage space, computing capacity and, if necessary, a mailbox.

The contact details (address, telephone number) are only recorded in paper form and are not processed electronically.

2. The legal basis for processing of the data if the user has given his consent is Art. 6 Para. 1 lit. a and b GDPR:

- A registration of **U** for use of the iRZ services is necessary in order to document the usage authorization and to prevent misuse.
- The contact details are required for any queries as well as for the notification of **U** of planned outages or the expiry of the user account.

- Storage of data created by **U** as well as log data is necessary in order to guarantee the functionality as well as a trouble-free operation of the provided services.

U's personal data will be deleted as soon as they are no longer required to achieve the purpose for which they were collected. Log data will be deleted within the usual deadlines after they have been collected, or distorted so that a traceability to the calling client is no longer possible.

3. Disclosure of data to third parties.

The Informatics computing center is and operates as part of the Universität Hamburg. No transfer of personal data from **U** to third parties by Universität Hamburg will take place without express approval of **U**.

4. **U** has the following rights towards Universität Hamburg:

- Right to information about your personal data stored by us (Art. 15 GDPR);
- Right to correct inaccurate or incomplete personal data (Art. 16 GDPR);
- Right to delete stored personal data, unless the processing is necessary to exercise the right to freedom of expression and information, to fulfill a legal obligation, for reasons of public interest, or to assert, exercise or defend legal claims (Art. 17 GDPR);
- Right to restrict the processing of personal data (Art. 18 GDPR);
- Right to object to processing that serves our legitimate interest, a public interest, or profiling, unless we can demonstrate compelling legitimate grounds for the processing that outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims (Art. 21 GDPR)
- Right to revoke your consent to collection, processing and use of your personal data at any time with future effect (Art. 7 Para. 3 GDPR). As a result, we are no longer allowed to continue processing the data based on this revoked consent.

- Right to lodge a complaint with a supervisory authority if you believe that the processing of your personal data violates the GDPR (Art. 77 GDPR).

5. You can assert your right to object, revoke and correct towards the data protection officer of Universität Hamburg. If you have any further questions, you are free to contact the person responsible or the data protection officer of Universität Hamburg:

Responsible in the sense of the GDPR and other national data protection laws of the EU member states, as well as other data protection regulations, is:

Universität Hamburg
Mittelweg 177
20148 Hamburg
Tel.: +49 40 42838-0

Universität Hamburg is a public law corporation. It is legally represented by Prof. Dr. Dieter Lenzen, President of Universität of Hamburg, Mittelweg 177, 20148 Hamburg.

Contact details of Universität Hamburg's data protection officer:
Datenschutzbeauftragter der Universität Hamburg
Mittelweg 177

20148 Hamburg Tel.: +49 40 42838-2957
E-Mail: datenschutz@uni-hamburg.de