

Regulations of Use for  
University of Hamburg  
Informatics Computer center  
MIN – Faculty  
Dept. of Informatics  
23rd August 2006

1. The Use Policy of the Regional Computing Center, University of Hamburg adopted on 8<sup>th</sup> June 2005 shall apply mutatis mutandis for the computer center of the Informatics Department, see <http://www.informatik.uni-amburg.de/RZ/benutzungsordnung.shtml>. Below, some important rules are summarized.

First due to the participation in projects the user (in the following B) is at the request of his or her project given a use permit (in the form of a user ID) for work on the computers provided by the project.

The use permit is valid for the requested period, and only for work in the context of the particular project, but no later than the end of each project. The project manager or the operator may withdraw the permission for use at any time for good cause. The user ID is exclusively for B, who has the responsibility to ensure that the user ID can not be used by others (including by careful selection, secrecy and regularly change the password).

If B knows or suspects that the user ID has been misused by others, or the password has been exposed, he or she must immediately report to the facility operators and has to immediately change the password.

The use of special resources beyond the frame proposed by the project managers is permitted only with the approval of the system operators.

The instructions of the system operators and the project managers regarding the use of facilities must be obeyed.

2. B undertakes to respect the rights of copyright or contractually protected software. Particularly the copying, the driving and / or distribution of software or documentation is prohibited, unless explicitly allowed (eg public domain programs) or required for project work. In any case, however, the legal and licensing regulations have to be observed. After expiration of the use permit B has to return above all unsolicited proprietary software and documentation, which is still in his possession, and possibly destroy any copies thereof, unless the withholding of software or documentation is explicitly permitted (eg by the project manager or the authors).

If B is granted access to specific, not generally available software, he or she is required to ensure that this software is not accessible to unauthorized persons.

3. The processing of personal data (according to the Federal Data Protection Act and the Hamburg Data Protection Act) is generally not permitted and requires the notification and approval by the system operators.

4. The system operators are striving to ensure trouble-free operation of the equipment. B has no entitlement to use of facilities or their trouble-free operation. In particular, at certain times the access to the equipment is prohibited for some groups of users. The project managers or system operators cannot be held responsible under any circumstances for any loss of data or damage resulting therefrom.

5. The legal invalidity of individual parts of these rules shall not affect the validity of the remaining provisions.

# Use permit

for computers of the Department of Informatics

University of Hamburg  
MIN-Faculty  
Dept. of Informatics  
Computer center (IRZ)

Vogt-Kölln-Str. 30  
22527 Hamburg  
Phone: (040) 428 83-2276

Please fill out in printed letters

<b>Last name:</b>	<input type="text"/>	
<b>First name:</b>	<input type="text"/>	
<b>Matr. No.</b>	<input type="text"/>	
<b>Street:</b>	<input type="text"/>	
<b>PLZ, Place:</b>	<input type="text"/>	
<b>Status:</b>	<input type="text"/>	
<input type="checkbox"/> employee	<input type="checkbox"/> postgraduate	<input type="checkbox"/> Administration/ computer center
<input type="checkbox"/> Teachingstaff	<input type="checkbox"/> guest	
<input type="checkbox"/> Exercisegroup leader		<input type="checkbox"/> _____

The user accepts the conditions of use.  
The personal details as well as the administrative and billing data (user entries, etc.) can be stored for internal organizational and accounting purposes.

**Date:** \_\_\_\_\_ **User signature:** \_\_\_\_\_

Applying for

new

change/extension

**use permit**

<b>Project identifier:</b>	<input type="text"/>	
	Or, if not known	
<b>Project title:</b>	<input type="text"/>	
<b>Username:</b>	<input type="text"/>	<u>Only</u> in the case of Alteration/ Extension is User Name to be entered, in the case of first time allocation, these squares will be filled out by the IRZ
<b>User number:</b>	<input type="text"/>	
<b>Password</b>	<input type="text"/>	6-8 random characters – capital letters, other symbols permitted
<b>Start:</b>	<input type="text"/> <input type="text"/> <input type="text"/>	<b>End:</b> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Special agreements:</b>	<input type="text"/>	
<b>Date:</b>	_____	<b>Signature project leader:</b> _____